

OryCon 25 Dealers' Room Information

OryCon is Oregon's premier Science Fiction Convention.

November 14 through November 16, 2003

Doubletree Hotel Columbia River, Portland, Oregon

This year our Guests of Honor are:

Author: Nina Kiriki Hoffman

Science and Author: Ken Goddard

Editor: Toni Weiskopf

Special Editor Guest: Martin Greenberg

Featured Artist: Gail Butler

In addition, the convention hosts a large number of writers and artists for our programming events. There will also be gaming, filking and dance activities.

OryCon caps its attendance at 1600 members. We have sold out for each of the past several years.

Dealers' Room Options and Rates:

- Booth (8' x 10') One 6' or 8' table inside booth included (\$100)
Extra table for Booth (\$10)
- Table (varies) One 6' or 8' table (\$50)

Electrical power can be available, and a limited amount of wall space is available on a first-come, first-served basis. Other requests can be considered and provided if feasible.

NOTE: Registering yourself as a dealer does not include membership in the convention. You must purchase a membership for each person working in your space including yourself.

Memberships are:

\$30 starting January 1st, 2003

\$35 starting April 18th, 2003

\$40 starting August 1st, 2003

Preregistration will end October 1st, 2003.

Memberships will be **\$50** at the door.

NOTE ALSO: We cannot consider you registered until we have received the registration fee as well as the signed form.

For more information, please check out the OryCon 25 website:

<http://www.orycon.org/orycon25/>

Send the completed form, signed waiver and appropriate fees to:

OryCon 25

POBox 5464

Portland, OR 97228-5464

OryCon is sponsored by Oregon Science Fiction Conventions, Inc, (OSFCI), a non-profit organization recognized under IRS section 501 (c) (3).

OryCon 25 Dealer Registration

Business Name: _____

Contact Name: _____

Address: _____

Phone: _____

Email: _____

Type of Merchandise: _____



Space Requested:

___ Booth (\$100, one table inside booth included)

___ Extra Table for Booth (\$10)

___ Table (\$50)

Are you willing to accept a table if the booths sell out? ___ Yes ___ No

Special Requirements: Electrical Power (Y/N): ___

Wall Space (Y/N): _____

Other: _____

Memberships: ___ @ \$___ = ___

Note: Memberships are \$25 each until the end of the year. Check the cover sheet for current prices.

Mundane Name 1: _____

Badge Name 1: _____

Mundane Name 2: _____

Badge Name 2: _____

Mundane Name 3: _____

Badge Name 3: _____

Mundane Name 4: _____

Badge Name 4: _____

(Please attach additional sheets for additional memberships.)

For Office Use Only:

Dealers' Room Guidelines

1. The Loading Dock: The DoubleTree's loading dock is small and difficult. Please load and unload quickly so that everybody goes through with as little pain as possible. The hotel will allow you an hour in the dock. With more than 30 dealers, that's still a long process, so please keep it moving.
2. The service elevator is slow and can get overcrowded quickly. Don't hold the doors open manually as this will cause damage. The elevator has its own "Doors Open" button that looks somewhat like this: (◀|▶) Please use this to hold the doors while loading. (You can use the passenger elevator only if absolutely necessary. It is meant primarily for guests and cannot be loaded as heavily as the service elevator. Please, do not monopolize it.) Don't leave items blocking access to either elevator. Steps will be taken to remove obstacles in these throughways.
3. Please keep your displays and merchandise inside your space. This rule applies to booths and tables. Do not burn incense or display open perfume containers. Don't provide sound samples without earphones. And please, no video clips. Sorry.
4. Please don't rearrange your space or exchange without speaking to the Dealers' Room Liaison first.
5. Please choose the display methods for your merchandise responsibly. Some of you know that there has been much concern in previous years about materials of an adult nature being displayed where minors could see and have access to them. Please utilize screens or containers to block view and access to these items from them. Courtesy and discretion will be appreciated.
6. OryCon is a weaponless convention. If you are selling weapons (swords, knives, daggers, blasters, pea-shooters or whatever), bring the usual means of wrapping them securely for transport out of the Dealers' Room.
7. Only paid members and guests of the convention are allowed into the Dealers' Room. If someone who is neither is bringing you something, ask them to pick up a delivery pass at Registration. If you think you'll need one, you can get one beforehand as well.
8. Use duct tape on the floor, only. Use masking tape if you must post things on the walls.
9. When the room closes for the evening - you close, too. Deal with any remaining customers politely and quickly. Please, close down your spaces quickly so, those of us without assistants can have our dinners, too.
10. Once the Dealers' Room is locked, no one but the guard will be allowed inside unless the Dealers' Room Liaison is with them.

WAIVER

Return to:
OryCon 25
POBox 5464
Portland, OR 97228-5464

ORYCON 25 DEALER RELEASE AND WAIVER

Dealer assumes entire responsibility and hereby agrees to protect, indemnify, defend, save and hold harmless Oregon Science Fiction Conventions, Inc. (OSFCI), OryCon 25 and their agents, and the Doubletree Hotel Portland Columbia River, Doubletree Hotels Inc. and its employees and agents, against all claims, losses and damages to persons or property, governmental charges or fines, and attorney's fees arising out of, or caused by dealer's installation, removal, maintenance, or part thereof, excluding any such liability caused by the sole negligence of OSFCI, OryCon 25, the Doubletree Hotel Portland Columbia River or Doubletree Hotels Inc.

- In addition, the dealer acknowledges that OSFCI, OryCon 25, the Doubletree Hotel Portland Columbia River, and Doubletree Hotels Inc. do not maintain insurance covering dealer's property or liability. It is the sole responsibility of the exhibitor to obtain property damage, liability, and business interruption insurance covering any and all losses by the dealer.
- Also, the guidelines for the Dealers' Room have been set forth in this packet. Please read and understand them before signing this form.

I (We) hereby acknowledge that I (we) have read the above and understand it, and accept the conditions set forth for the duration of OryCon 25.

(The waiver must be signed and dated before you will be assigned space in the OryCon 25 Dealers' Room.)

Name Of Dealer

(Firm or Organization, if any):

Legal name of dealer, or dealer's representative:

(print name)

(signature)

(date)

(print name)

(signature)

(date)